

BY-LAWS EAST NOBLE SHOW CHOIR BOOSTERS

ARTICLE I MEETINGS

Section 1 - Place of Meetings

Any and all meetings of this organization shall be held in the choir room at East Noble High School unless otherwise announced.

Section 2 - Time of Meetings

All meetings of this organization will begin at 7:00 p.m. unless otherwise announced.

Section 3 - Frequency of Meetings

Meetings of this organization will be held monthly on the second Tuesday of the month unless otherwise announced. There is no meeting held in the month of July.

Section 4 - Order of Business at Meetings

- (1) Call to order
- (2) Secretary's report and approval of minutes of last preceding meeting
- (3) Report of Booster Account Treasurer
- (4) Report of Student Account Treasurer
- (5) Transaction of other business on agenda
- (6) Adjournment

Section 5 - Special Meetings of Officers

A special meeting of the officers may be called at any time by the President or any other officer. The meeting may be held at the place of the President's or other officer's discretion and it is the responsibility of the President or officer requesting meeting to contact those officers that are requested to attend.

Section 6 - Notices and Mailings

All notices required to be given by any provision of these by-laws shall state the authority pursuant to which they are issued, and shall bear the written, stamped, typewritten or printed signature of the secretary. Every notice shall be deemed duly served when the same has been deposited in the United States mail, with postage fully prepaid, plainly addressed to the addressee at his, her or its last address appearing upon the roster of the organization.

ARTICLE II QUORUM

Section 1 - Quorum of Officers

A majority of the 5 offices represented at a meeting shall constitute a quorum.

ARTICLE III VOTING, ELECTIONS, AND PROXIES

Section 1 - Who Is Entitled To Vote

Each parent or legal guardian of a student in the East Noble Show Choirs of Knight Rhythms, or Premiere Edition, or the Show Choir band at every meeting, be entitled to one vote in person upon each subject properly submitted to a vote.

Section 2 - Proxies

No proxy votes shall be deemed operative.

Section 3 - Majority

A majority of those present with voting rights at any meeting will be the rule of acceptance on any vote taken.

ARTICLE IV OFFICERS

Section 1 - Number and Terms of Offices

There shall be five (5) offices of the Show Choir Boosters: President, Vice President, Secretary, Booster Account Treasurer, and Student Account Treasurer. Terms for each office shall be for one (1) year, except for the Student Account Treasurer whose term of office will be two consecutive years. Officers may hold the officer for more than one (1) term, but must be re-elected for the next term they wish to serve. Co-Vice Presidents will be allowed, and the Vice-President(s) will move up to the office of President the next year, unless extenuating circumstances are present.

Section 2 - Vacancies

Vacancies within the officers shall be filled by appointment made by the remaining officers. Each person selected to fill a vacancy shall remain an officer until his successor has been elected by the members at a regular meeting, or special meeting duly called for this purpose.

Section 3 - Action by Unanimous Written Consent

If and when the officers shall severally or collectively consent in writing to any action to be taken by the organization, such action shall be as valid action as though it had been authorized at a meeting of the organization.

Section 4 - Election of Officers

Nominations will be taken for the offices of Vice President, Secretary, Booster Treasurer and Student Account Treasurer. The current President will prepare a ballot with the slate of officers that have been nominated, and the election will take place at the regular May business meeting. New officers will take office effective at the regular June meeting, in case of a Vice President not being able to fulfill the duties of President the following year, a nomination for President will be received and voted on along with the other officers on the ballot.

Section 5 - Power to Appoint Other Agents

The officers shall have the power to appoint such other agents as they may deem necessary for transaction of business of the organization, e.g - head chaperone, invitational chair, finance committee, etc.

Section 6 - Removal of Agents

Any agent may be removed by the officers whenever in the judgment of the officers the business interests of the organization will be served thereby.

Section 7 - Delegation of Powers

For any reason deemed sufficient by the officers, whether occasioned by absence or otherwise, the officers may delegate all or any of the powers and duties of any officer to any other officer, but no officer shall execute, acknowledge or verify any instrument in more than one capacity.

ARTICLE V RESPONSIBILITIES OF OFFICERS

Section 1 – President(s)

The President(s) shall preside over all meetings of the organization. He (they) shall have general and active management of the business of the organization, and shall communicate with the choir director to determine specific needs of the choir that require action. The East Noble Invitational shall be coordinated through the President(s). The President(s) will have the authority to create committees and seek volunteers for these committees related to the Invitational.

Section 2 - Vice President(s)

The Vice President(s) shall perform the duties and exercise the powers of the President(s) during the absence of the President(s). The booster fund raiser Ladies Night Out will be the responsibility of the Vice Presidents). The Vice Presidents) will have the authority to create committees and seek volunteers for these committees related to Ladies Night Out.

Section 3 - Secretary

The Secretary shall attend all meetings of the organization, and shall preserve true minutes of

the proceedings of all such meetings. He shall perform such other duties as may be delegated to him by the officers and organization.

Section 4 - Booster Account Treasurer

This treasurer shall have custody of all booster organization funds and shall keep books belonging to the organization full and accurate accounts of all receipts and disbursements. He shall disburse funds of the organization as ordered by the officers and vote of members, and shall render to the President and members at the regular meeting an account of all his transactions as treasurer and the financial condition of the organization.

Section 5 - Student Account Treasurer

This treasurer shall have custody of all student funds needed for costume and other expenses incurred while student is a member of an East Noble Show Choir. He shall keep full and accurate accounts of all receipts and disbursements, and shall render to the President and members at a regular meeting an account of all his transactions as student account treasurer and the financial condition of the organization. This treasurer will also review the accounts of students leaving the show choir and determine if funds remaining in their account have been by direct deposit, or fund raisers and determine what amount, if any, can be reimbursed to the students.

ARTICLE VI EXECUTION OF INSTRUMENTS

Section 1 - Checks. Etc.

All checks, drafts and orders of payment of money shall be signed in the name of the organization by such treasurer elected for this purpose. The need for a counter signer will be determined by the elected officers each year.

ARTICLE VII DUES AND FUNDS

Section 1 - Membership Dues

There shall be no membership dues to be a part of the East Noble Show Choir Boosters.

Section 2 - Funds for Booster Operation

Funds for the operation of the East Noble Show Choir Boosters shall come from fund raisers held throughout the year. To date the Booster Account Fund Raisers are Ladies Night Out, Basketball Coat Check, and the East Noble Invitational. Other fund raisers can be adopted by a majority vote of the membership at any regular or special meeting called for this purpose.

Section 3 - Funds for Student Operation

Funds for the participation of students involved in East Noble Show Choirs Knight Rhythms,

Premiere Edition or the Show Choir Band will be the responsibility of the student. Funds may be paid directly into their account, or monies raised by fund raisers. To date the Student Account fund raisers are Golf Ball Drop; Home Interiors; Candy Bar Sales; Football Cleanup; Cookie Dough Sales; Raffle Ticket Sales; Spectacular Ticket Sales. Other fund raisers can be adopted by a majority vote of the membership at any regular or special meeting called for this purpose.

ARTICLE VIII AMENDMENT OF BY-LAWS

Section 1- Amendments. How Effected

These by-laws may be amended, altered, changed, added to or repealed by the affirmative vote of a majority of the members present and entitled to vote at any regular or special meeting of the organization if notice of the proposed amendment, alteration, change, addition or repeal be given proper notice of such date of meeting for this vote.

By-Laws duly presented and voted for acceptance on this date _____ in the year _____.

Witness _____ Organization President

Witness _____ Organization Secretary